



W. BIEDENBACH, CHAIRMAN
J. HOLCOMB, VICE CHAIRMAN
B. BRITZ-PARKER, SECY.-TREAS
L. GRIFFITH, ASST. SECY.-TREAS.
J. DAVENPORT, COMMISSIONER
(Officers Appt. 9-19-16)
W. PRESTON, LEGAL COUNSEL
W. MITCHUM, GM/CEO

AGENDA**
REGULAR MEETING
OF THE UTILITIES COMMISSION
CITY OF NEW SMYRNA BEACH, FLORIDA
TO BE HELD MONDAY, MAY 15, 2017, AT 6:00 P.M.
200 CANAL STREET, DEBERRY ROOM, 3RD FLOOR
NEW SMYRNA BEACH, FLORIDA

ROLL CALL

RESULTS OF UC MEETING

1. Agenda Changes, Additions and Deletions

2. Public Participation

(MR. WALTER ALLEN INDICATED HE WAS UNABLE TO ATTEND THIS MEETING AND REQUESTED HIS EMAIL SENT TO U.C. COMMISSIONERS ON 5-12-17 BE READ INTO THE RECORD)

(COMMS. BRITZ-PARKER ASKED UC LEGAL COUNSEL IF AND WHY THE U.C. SHOULD HONOR EMAIL REQUESTS TO READ STATEMENTS INTO THE RECORD, MORE DIFFICULT TO APPEAR, ASKED ABOUT ACCESS TO PUBLIC RECORDS VERSUS POSTED MINUTES, AND POINTED OUT THIS HAS HAPPENED MORE THAN ONCE)

(UC LEGAL COUNSEL RESPONDED YES, THE REQUEST SHOULD BE HONORED. ALSO EXPLAINED THE UNDERLYING PHILOSOPHY WAS TO BE OPEN AND TRANSPARENT IN UTILITY OPERATIONS AND TO ALLOW PARTICIPATION AND INPUT INTO DECISIONS, NOT TO LIMIT OPPORTUNITIES BY REQUIRING CERTAIN ATTENDANCE OR OTHER REQUIREMENTS THAT WOULD LIMIT RATEPAYERS IN VOICING CONCERNS OR EXPRESSING CONTRIBUTIONS TO THE COMMISSION)

***3. Approval of Consent Items (APPROVED)**

(CHAIRMAN BIEDENBACH PULLED CONSENT ITEM d., AFTER DISCUSSION ITEM 3-d. APPROVED AS SUBMITTED)

- a. ✓ Minutes of Joint Workshop with City Commission Held 3-1-17
(U.C. and State Requirements)
- b. ✓ Minutes of Regular U.C. Meeting Held 4-17-17 (U.C. and State Requirements)
- c. ✓ Agent of Record Services – Employee Benefits (RFP 9-17) (Recommend Award to Public Risk Insurance Agency (PRIA) – B. Pitcher (U.C. and State Requirements)
- d. ✓ Wet Weather Storage Pond Expansion and Pump Station Replacement – Design and CUP Compliance Report for Existing Reuse Storage Pond (QLH) – D. Wainscott
(U.C. and State Requirements)
- e. ✓ Amendment No. 1 to Developer’s Agreement and Addendum – Coastal Woods Unit A-1 (GEOSAM Capital US (Venetian Bay) LP and GEOSAM Capital US GP, LLC) – D. Wainscott (U.C. and State Requirements)
- f. ✓ Amendment No. 1 to Developer’s Agreement and Addendum – Coastal Woods Unit A-2 (GEOSAM Capital US (Venetian Bay) LP and GEOSAM Capital US GP, LLC) – D. Wainscott (U.C. and State Requirements)
- g. ✓ Lift Station #18 Replacement and Water/Wastewater Improvements – (associated with City of NSB’s Cunningham Drive Drainage Improvements Project / Inlet Shores Project Agreement) (Recommend Award to J.D. Weber Construction Company) – D. Wainscott
(U.C. and State Requirements)
- h. ✓ Islesboro Water/Wastewater Improvements – (associated with City of NSB’s Islesboro Subdivision Stormwater Improvements Project / Islesboro Subdivision Project Agreement) (Recommend Award to Masci Corporation) – D. Wainscott (U.C. and State Requirements)
- i. ✓ Partial Release of Easement – GEOSAM Capital US (Venetian Bay) LP – D. Wainscott
(U.C. and State Requirements)
- j. ✓ Blanket Purchase Order for CISCO VOIP Support Services – Belcher, Inc. (Sole Source Vendor) – B. Keehn (U.C. and State Requirements)



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RESULTS OF UC MEETING

4. General Manager's Report – R. Mitchum

a. Financial Status – April 2017 – B. Bilinski

(FOR THE MONTH ENDED APRIL 30, 2017, THE U.C.'S CHANGE IN NET ASSETS FOR THE COMBINED SYSTEM IS A POSITIVE \$1,249,059. THE BALANCE IN THE FUEL AND PURCHASED POWER ACCOUNT IS AN OVER RECOVERY OF \$1,636,000, WHICH IS A REDUCTION OF APPROX. \$96,000 FOR THE MONTH)

b. I.T. Department Status Update – B. Keehn

(INTERIM I.T. MGR. PROVIDED 5-MONTH UPDATE FOR I.T. DEPARTMENT'S PROJECTS NOS. 1-9. AS OF MAY 2017, SUCCESSFULLY MET THE GOAL OF SUSTAINABLE 24/7 I.T. OPERATIONS AND ABILITY TO MEET CURRENT AND FUTURE ORGANIZATIONAL NEEDS UTILIZING BOTH INTERNAL STAFF AND EXTERNAL SOURCES)

5. Commission Counsel's Report

6. Old Business

7. New Business

a. ✓ Consideration of U.C.'s Budget for FY2018 and U.C.'s Capital Improvement Plan FY2018-2022 and FY2023-2027 – Proposed U.C. Resolution No. 2-17

(DID NOT CONSIDER FY2018 BUDGET AT THIS MEETING - CONCURRENCE BY U.C. COMMISSIONERS DURING EARLIER WORKSHOP FOR STAFF TO PROVIDE ADDITIONAL FINANCIAL DATA FOR FY2018 BUDGET AND A SPECIAL MEETING WAS SCHEDULED FOR NEXT WEDNESDAY, 5-24-17, AT 4:00 PM FOR FY2018 BUDGET CONSIDERATION. SPECIAL MEETING TIME WAS THEN RESCHEDULED TO 5:30 PM DURING THIS MEETING)

8. Possible Other Business - Time for Commissioners

(COMMS. DAVENPORT INDICATED OFFENSE BY WALTER ALLEN'S STATEMENTS FROM 4-17-17 UC MEETING AND INDICATED PERSONAL DESIRE TO MEET WITH HIM AND GM/CEO)

(COMMS. BRITZ-PARKER INDICATED MEETING WITH GM/CEO TOOK PLACE AND SHE HAD ACQUIRED BIO'S AND BILLING RATES FOR TWO ATTORNEYS)

(GM/CEO THEN PROVIDED PAPER COPIES OF BIO'S AND BILLING RATES FOR TWO ADDITIONAL ATTORNEYS)

(CONCURRENCE BY U.C. COMMISSIONERS TO RECEIVE ALL ATTORNEYS' INFORMATION VIA EMAIL FOR REVIEW AND TO DISCUSS AT UPCOMING 5-24-17 SPECIAL MEETING)