



W. BIEDENBACH, CHAIRMAN  
J. HOLCOMB, VICE CHAIRMAN  
B. BRITZ-PARKER, SECY.-TREAS  
L. GRIFFITH, ASST. SECY.-TREAS.  
J. DAVENPORT, COMMISSIONER  
(Officers Appt. 9-19-16)  
W. PRESTON, LEGAL COUNSEL  
W. MITCHUM, GM/CEO

AGENDA\*\*\*  
REGULAR MEETING  
OF THE UTILITIES COMMISSION  
CITY OF NEW SMYRNA BEACH, FLORIDA  
TO BE HELD MONDAY, JANUARY 23, 2017, AT 6:00 P.M.\*\*  
200 CANAL STREET, DEBERRY ROOM, 3<sup>RD</sup> FLOOR  
NEW SMYRNA BEACH, FLORIDA

**ROLL CALL**

**RESULTS OF UC MEETING**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation**

**\*3. Approval of Consent Items (APPROVED)**

**(COMMS. HOLCOMB PULLED CONSENT ITEMS e. & f., AFTER DISCUSSION ITEMS 4-e. & 4-f. APPROVED AS SUBMITTED)**

- a. ✓ Minutes of Regular U.C. Meeting Held 12-19-16 (*U.C. and State Requirements*)
- b. ✓ Developer's Agreement and Addendum – RaceTrac (S.R. 44) – RaceTrac Petroleum, Inc. – D. Wainscott (*U.C. and State Requirements*)
- c. ✓ ITB #01-17 – WRF Vacuum Truck Disposal Site (Recommend Award to Sparks Concrete, LLC) – D. Wainscott (*U.C., State, and Federal Requirements*)
- d. ✓ ITB #04-17 – Electric Pad Mounted Switchgears (Recommend Award to Stuart C. Irby Company – M. Rodriguez (*U.C. and State Requirements*))
- e. ✓ Field St. Generation Unit #2 (ITB #8-16) – Alignment and Balancing of Gas Turbine – Change Order No. 2 (Mechanical Dynamics & Analysis) – D. Wainscott (*U.C. and State Requirements*)
- f. ✓ Subaqueous Electric Line (ITB #13-15) – 23 kV ICWW Crossing at North Causeway – Change Order No. 1 – D. Wainscott (*U.C. and State Requirements*)
- g. ✓ Information Security Policies and Procedures – B. Keehn and B. Bilinski (*U.C., State, and Federal Requirements*)
- h. ✓ Emergency Expenditures – Hurricane Matthew (Update 2) – B. Bilinski (*U.C. and State Requirements*)

**4. General Manager's Report – R. Mitchum**

- a. Financial Status – December 2016 – B. Bilinski

**(FOR THE MONTH ENDED DECEMBER 31, 2016, THE U.C.'S CHANGE IN NET ASSETS FOR THE COMBINED SYSTEM IS A NEGATIVE \$168,172 - CONSISTENT W/BUDGETED ACTIVITY FOR THE MONTH. THE BALANCE IN THE FUEL AND PURCHASED POWER ACCOUNT IS AN OVER RECOVERY OF \$2.1 MILLION, WHICH IS AN INCREASE OF APPROX. \$174,000 FOR THE MONTH) (STATE HAS FINALIZED THEIR FRS PENSION NUMBERS AND THE U.C.'S FY2016 CAFR IS NOW EXPECTED TO BE PRESENTED IN ITS FINAL FORM AT THE FEBRUARY 27, 2017 UC MEETING)**

**5. Commission Counsel's Report**

**6. Old Business**

- a. ✓ Revisions to Potable Water, Wastewater and Reclaimed Water Capacity Fees and Establishment of Irrigation Water Capacity Fees (U.C. Resolution No. 1-17) – D. Wainscott (*U.C. and State Requirements*)

**(APPROVED REVISIONS AND ESTABLISHMENT OF CAPACITY FEES - U.C. RESOLUTION NO. 1-17 – TO BECOME EFFECTIVE MAY 1, 2017)**



W. BIEDENBACH, CHAIRMAN  
J. HOLCOMB, VICE CHAIRMAN  
B. BRITZ-PARKER, SECY.-TREAS  
L. GRIFFITH, ASST. SECY.-TREAS.  
J. DAVENPORT, COMMISSIONER  
(Officers Appt. 9-19-16)  
W. PRESTON, LEGAL COUNSEL  
W. MITCHUM, GM/CEO

AGENDA \*\*\*  
REGULAR MEETING  
OF THE UTILITIES COMMISSION  
CITY OF NEW SMYRNA BEACH, FLORIDA  
TO BE HELD MONDAY, DECEMBER 19, 2016, AT 6:00 P.M.\*\*  
200 CANAL STREET, DEBERRY ROOM, 3<sup>RD</sup> FLOOR  
NEW SMYRNA BEACH, FLORIDA

**RESULTS OF UC MEETING**

7. New Business

8. Possible Other Business - Time for Commissioners

- a. Potential Rescheduling of Joint Meeting Between the City Commission and Utilities Commission – Chairman Biedenbach

(FINAL DETERMINATION OF DATES AND TIMES FOR ALL U.C. COMMISSIONERS' AVAILABILITY FOR A CITY JOINT MEETING WAS 2-9-17 AT 5:00 P.M. ASST. CITY MANAGER IN ATTENDANCE AND WAS REQUESTED TO CARRY THIS BACK TO THE CITY FOR CONFIRMATION OF THEIR AVAILABILITY, AND IF NOT, REQUESTED CITY COMMISSION TO PROVIDE DATES OF AVAILABILITY)

(DISCUSSION RE: JOINT MEETING TOPICS – U.C. PERSPECTIVE. TOPICS TO BE COMPILED FROM DISCUSSION FOR REVIEW BY U.C. COMMISSIONERS, THEN ULTIMATELY PROVIDED TO THE CITY FOR INCLUSION IN UPCOMING JOINT MEETING AGENDA)

- b. Discussion Request RE: Search for Successor – Commissioner Holcomb

(COMMISSIONER HOLCOMB REQUESTED MONTHLY MEETINGS WITH GM/CEO, PRIOR TO UC REGULAR MEETING. PURPOSE STATED TO KNOW MORE BEFORE GETTING TO THE 18 MONTHS DECLARED LAST YEAR. FOR MORE OPEN LINES OF COMMUNICATION RE: UC ISSUES AND PROBLEMS, TO HOPEFULLY IMPROVE PRIOR TO HIRING NEW GM/CEO)

(CHAIRMAN BIEDENBACH SUGGESTED A WORKSHOP WITH ALL FIVE COMMISSIONERS, TO ENABLE ALL U.C. COMMISSIONERS TO HEAR EVERYTHING BEING SAID, SO GM/CEO DOESN'T HAVE TO REPEAT TO EACH)

(COMMISSIONER HOLCOMB INDICATED HIS QUESTIONS ARE ITEMS HE WANTS TO LOOK AT WHEN UC READY TO HIRE NEW GM/CEO OR TO START THE SEARCH. AGENDA ITEMS CAN ALSO BE DISCUSSED, BUT THAT WAS NOT HIS CONCERN. ALSO POINTED OUT DIFFICULTIES WITH SCHEDULING ALL FIVE COMMISSIONERS)

(GM/CEO INDICATED AN OPEN DOOR TO ALL FIVE, ADDING NOT EXPECTING ALL FIVE EVERY MONTH, AND CAN SCHEDULE AS NEEDED. IF THIS BECOMES "TOO HEAVY" ON HIS SCHEDULE, MAY THEN COME BACK TO THE COMMISSION)

✓ A Check Mark Indicates Items For Which Commission Approval Has Been Requested On This Agenda  
Please Note – Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only

\*\* After Final Public Hearing regarding revisions (increases) and establishment of potable water, irrigation water, wastewater and reclaimed water capacity fee charges.

\*\*\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.