



W. BIEDENBACH, CHAIRMAN  
J. HOLCOMB, VICE CHAIRMAN  
B. BRITZ-PARKER, SECY.-TREAS  
L. GRIFFITH, ASST. SECY.-TREAS.  
J. DAVENPORT, COMMISSIONER  
(Officers Appt. 9-19-16)  
W. PRESTON, LEGAL COUNSEL  
W. MITCHUM, GM/CEO

**AGENDA\*\***  
**REGULAR MEETING**  
**OF THE UTILITIES COMMISSION**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, MARCH 20, 2017, AT 6:00 P.M.**  
**200 CANAL STREET, DEBERRY ROOM, 3<sup>RD</sup> FLOOR**  
**NEW SMYRNA BEACH, FLORIDA**

**ROLL CALL**

**1. Agenda Changes, Additions and Deletions**

**2. Public Participation**

**\*3. Approval of Consent Items**

- a. ✓ Minutes of Regular U.C. Meeting Held 2-27-17 (*U.C. and State Requirements*)
- b. ✓ Renewal of ESRI Small Utility Enterprise License Agreement (SU-ELA)  
– B. Keehn (*U.C. and State Requirements*)
- c. ✓ Inspection and Treatment of Electric Utility Distribution/Transmission Wood Poles  
(Recommend Award thru GRU Bid #2016-038 to Osmose Utilities Services, Inc.) –  
M. Rodriquez (*U.C. and State Requirements*)
- d. ✓ Developer's Agreement and Addendum – Portofino Estates Reclaimed Water (Venetian  
Bay Phase 2, Unit 1 – GEOSAM) – D. Wainscott (*U.C. and State Requirements*)
- e. ✓ Central Office Building (COB) Envelope and Building Repairs Project – Change Order  
No. 1 (submitted by Innovative Masonry Restoration) – D. Wainscott  
(*U.C. and State Requirements*)
- f. ✓ Smith Street Generation Facility/Power Plant Decommissioning Project – RFP #11-16) –  
(Recommend Award to Stack Brothers, Inc.) – D. Wainscott (*U.C. and State Requirements*)
- g. ✓ Smith Street Power Plant Decommissioning Project, Phases 3, 4 and 5 – Change Order  
No. 2 (submitted by Downes Associates, Inc.) – D. Wainscott (*U.C. and State Requirements*)
- h. ✓ Glencoe Water Treatment Plant (GWTP) North Clarifier Replacement – Change Order  
No. 1 (submitted by L7 Construction, Inc.) – D. Wainscott (*U.C. and State Requirements*)
- i. ✓ Release of Easement – Springhill Suites (Poseidon Hotel Ventures, LLC) – D. Wainscott  
(*U.C. and State Requirements*)
- j. ✓ Acceptance of Revised Human Resources Manual (HRM) – B. Pitcher  
(*U.C., State, and Federal Requirements*)
- k. ✓ Lift Station No. 4 Reconstruction – Change Order No. 1 (submitted by J&H Waterstop  
Utilities, Inc.) – D. Wainscott (*U.C. and State Requirements*)
- l. ✓ Portable Generator Purchase – 150 KW Trailer Mounted – FSA 16-VEH14.0, Spec. #71  
(Recommend Award to Mid Florida Diesel) – D. Hoover (*U.C. and State Requirements*)



W. BIEDENBACH, CHAIRMAN  
J. HOLCOMB, VICE CHAIRMAN  
B. BRITZ-PARKER, SECY.-TREAS  
L. GRIFFITH, ASST. SECY.-TREAS.  
J. DAVENPORT, COMMISSIONER  
(Officers Appt. 9-19-16)  
W. PRESTON, LEGAL COUNSEL  
W. MITCHUM, GM/CEO

**AGENDA\*\***  
**REGULAR MEETING**  
**OF THE UTILITIES COMMISSION**  
**CITY OF NEW SMYRNA BEACH, FLORIDA**  
**TO BE HELD MONDAY, MARCH 20, 2017, AT 6:00 P.M.**  
**200 CANAL STREET, DEBERRY ROOM, 3<sup>RD</sup> FLOOR**  
**NEW SMYRNA BEACH, FLORIDA**

**4. General Manager's Report – R. Mitchum**

- a. Financial Status – February 2017 – B. Bilinski
- b. Presentation – Electric Utility Master Plan, 2016 – Fred Wilson & Associates, Inc. – D. Wainscott
- c. Presentation – “Created to Provide, Inspired to Serve”– B. Pitcher

**5. Commission Counsel's Report**

**6. Old Business**

**7. New Business**

- a. ✓ Fiscal Year 2016 Audit – BMC CPA's/Brent Millikan & Co., P.A. – B. Bilinski  
(*U.C., State, and Federal Requirements*)

**8. Possible Other Business - Time for Commissioners**

- a. Confirmation RE: Attendance to FMEA/FMPA and/or APPA Annual Conferences – Requested by Chairman Biedenbach during 2-27-17 U.C. Mtg.

**✓ A Check Mark Indicates Items For Which Commission Approval Has Been Requested On This Agenda**  
**Please Note – Most Discussion Items Will Not Have Documentation, Will Be Listed On Agenda Only**

- \*\* Consent items to be approved as recommended or accepted as appropriate without further comments unless discussion is requested by Commissioner.
- \*\* Pursuant to Section 286.0105 of the Florida Statutes, if an individual decides to appeal any decision made by the Utilities Commission, City of New Smyrna Beach, Florida, with respect to any matter considered at a meeting or a hearing, that individual will need a record of the proceedings, and will need to ensure that a verbatim record of the proceedings is made. The transcription of such a verbatim will be provided an individual at a cost to be determined by the Utilities Commission in accordance with the full cost to reproduce such transcriptions and copies.
- \*\* In accordance with the American with Disabilities Act, persons needing special accommodations to participate in this proceeding should contact the individual or agency sending notice no later than two days prior to the proceeding at the address given on the notice.